

# Viking Academy Trust



## Green Procurement Policy

Approved by the Trust: Term 2 2020

Reviewed biennially:

A handwritten signature in black ink, appearing to read 'A. Roby', is centered within a white rectangular box. The signature is written in a cursive style.

Signed

Chair of Trust

# Green Procurement Policy

## The Viking Academy Trust

Empowering Children Through Education: One Childhood One Chance

### Schools in the Viking Academy Trust (VAT)

Chilton Primary School  
Ramsgate Arts Primary School  
Upton Junior School

This **Green Procurement Policy** is for all the aforementioned schools

## Green Procurement Policy

### Aims and Objectives

The Viking Academy Trust is part of the [‘Let’s Go Zero 2030’](#) campaign (see appendix 1)

As a Trust we will ensure that when products and services are purchased the environmental aspects will be considered. This includes an assessment of potential impacts and costs associated with the life cycle of different items. Our practice of procuring products and services will endeavour to ensure that they are less harmful to the environment (land, air and water) and that they are made with less harmful materials when produced, used or consumed. This will include, where possible; buying locally, buying recycled and recyclable, using fewer chemicals and reducing the schools carbon footprint associated with products and services. Listed below are key school procurements and the factors that will be considered for each area.

#### Paper

Procurement considerations

1. Paper to be based on recycled/recyclable paper or paper based on sustainably harvested virgin fibre
2. Procurement of paper that is produced through a process of low energy consumption and emissions
3. Manufacturer states ‘Ecological responsibility’

#### Cleaning Products

(including Cleaning Contractor – Eco-Cleen)

Procurement considerations

1. Avoid certain hazardous substances in the product (COSHH)
2. Avoid phosphorus and limit biocides in the product



3. Follow the recommended dosages
4. Decrease the use of products through reviewing cleaning plans and techniques
5. Improve the training of cleaning staff
6. Decrease the quantity of packaging used
7. Ensure the packaging used is made from recycled materials and can be recycled
8. Use products made in the UK

### **Office equipment**

Procurement considerations

1. Purchase energy efficient models
2. Purchase products with a restricted amount of hazardous materials and look at take back options
3. Purchase products with a restricted noise level
4. Use products design for recycling, that have a longer life and have take back options
5. Ensure the packaging used can be recycled
6. Correct disposal of any waste products, such as re-using or recycling

### **Lighting**

Procurement considerations

1. Purchase replacement lamps that have low energy usage where possible
2. Use lighting controls to further reduce energy consumption for all new installations
3. At installation stage, ensure system works as intended, in an energy efficient way
4. Recycle appropriately all waste products

### **Furniture**

Procurement considerations

1. Check manufacturers, source locally if appropriate
2. Procure timber from legal and sustainably managed forests
3. Use materials made partly or totally from recycled materials and/or renewable materials where possible
4. Avoid as much as possible hazardous substances in materials production and surface treatment
5. Ensure the materials and furniture packaging can be separated and recycled or the packaging
6. Materials are based on renewable raw materials
7. Procure fit for use, repairable and recyclable furniture

### **Electricity**

Procurement considerations

1. Increase the share of electricity from renewable energy sources or biomass
2. Energy Award / Display Energy Certificate

### **Food and catering services**

#### **(Principals Contract Catering for the Trust)**

Procurement considerations

1. Procurement of sustainably-produced or caught aquaculture and marine products
2. Procurement of livestock products with high welfare standards
3. Procurement in bulk or in packaging that has a high recycled content
4. Use of reusable cutlery, crockery, and glassware
5. Use of environmentally friendly paper products
6. Minimise of the use of hazardous chemicals and the use of environmentally friendly

- cleaning and dishwashing products
- 7. Procurement of water and energy efficient kitchen appliances
- 8. Procurement of locally produced products or UK made

### **Gardening Services (Contracts CGS)**

Procurement considerations

1. Avoid the use of peat as a soil improver
2. Limit plant pesticides and use alternative pest control techniques
3. Use (whenever possible) locally collected water (water butts) with efficient irrigation
4. Use different measures to reduce water demand such as mulching
5. Ensure appropriate materials are composting
6. Procure products in recycled, compostable, reusable, recyclable or biodegradable packaging
7. Act on invasive plants and animals

### **Textiles**

(In line with uniform children & staff suppliers)

(clothing, woven materials, bags, rucksacks, school ties, carpets, curtains etc)

Procurement considerations

1. Reuse materials that have been purchased (hand on or sell on school uniforms, ties, bags etc)
2. Purchase materials and textiles which have previously used or can be reused
3. Do the materials purchased contain recycled fibres
4. Purchase Fair Trade textiles where possible

### **Appendix 1:**

<https://letsgozero.org/>

Viking Academy Trust is part of the [Let's Go Zero 2030](#): which is the national campaign demanding government backing for zero carbon schools. Every school that signs up is pledging to work towards a more sustainable future, while also urging the government to support this vital mission.

It's time to prove that pupils, parents, teachers and governors are united in demanding change. By raising our voices together, we are showing the overwhelming support for zero carbon schools up and down the UK – and how they can be the spark for community action to tackle the climate crisis.