

Viking Academy Trust



Transition Policy

Approved by the Trust: Term 6 2017

Reviewed biennially: Term 6

Last review date: 2015

Signed:

Chair of Trust



The VIKING ACADEMY TRUST 'Staff Induction Policy' has been written after consultation with staff and following DfE guidance.

Viking Academy Trust

Schools in the Viking Academy Trust (VAT)

Chilton Primary School

Ramsgate Free School

Upton Junior School

This Transition Policy is specific to Upton Junior School.

Transition Year 2 to Year 3

ONE CHILDHOOD: ONE CHANCE: ONE CHOICE - CHOOSE UPTON!

The time has come to consider the next phase of your child's educational journey. Time has gone by in a flash! It can't seem that long ago that you were choosing your Infant school and here you are already, having to think about Year 3 and which Junior school will meet your needs.

At Upton, we hope we support you every step of the way in making the right decision. We appreciate that whilst the move to Upton is a hugely exciting prospect, it can also cause worry (and not just for the parents!)

HAPPY SAFE SUCCESSFUL

It is our pledge to you that the children at Upton will happy, safe and successful. Everything we do has these three factors in mind. Our children need to feel happy and safe from the very beginning of their time with us and that isn't in the September when they start but during the extremely important transition process.

Our Transition Programme aims to prepare the children and parents for the move to 'Big School'. We have developed effective communication lines with our feeder schools and evaluate them annually to ensure every child's needs are met.

Our staff visit all the children in their year 2 classes to enable us to build on their learning journeys. Extensive consultation with the infant schools enables us to make the transition into Upton as successful as possible.

Successful transition is all about effective communication and partnership with parents and the local schools. We work together for the benefit of our community so that every child does matter. The following events enable us to support the children and families in enjoying a successful transition:

- Visits to feeder schools
- Children completing 'Friends Wish List' form
- Regular liaison with your child's current teachers, SENCo and FLOs
- Two 'Transition Days' to meet the teacher and class mates: including a picnic and a swim in our pool.

- Class lists for parents
- New Parents Information Evening - to go through routines, visit classrooms, meet the Year 3 staff
- Regular letters building up to when your child starts
- Meetings with parents, if requested in the summer term
- Meet The Teacher Evening - within the first two week of the Autumn term
- Open door policy all year round

Transition Year 6 to Year 7

If your child is currently in Year 5 and you want your child to sit the Kent grammar test you must register your child's details during the month of June.

Register online at www.kent.gov.uk/ola

The Kent test takes place in September 2014.

For more information, please contact your child's Year 5 teacher or the Secondary Admission Team.

Our PESE meeting for parents will take place in June, usually at 6 pm in the school Hall.

At the beginning of Year 6, children have the option of sitting the Kent Test (also known as PESE or 11+). Parents are asked to make the decision as to whether they would like their child to sit the test at the end of Year 5 (in July).

The school holds two information evenings for parents to discuss this extremely important decision, one when your child is in Year 5, the other in September.

If you would like further information, please contact our office or Kent Admissions:

E-mail - kent.admissions@kent.gov.uk

Phone - 03000 41 21 21

Fax - 01622 696665

Secondary Schools hold 'Open Day' sessions to enable families to visit. We strongly recommend parents take their child along to view the school.

Follow the link below to view Year 6 to Year 7 Transition Parent Information

http://www.kent.gov.uk/education_and_learning/school_education/applying_for_a_school_place/transfer_to_secondary_school.aspx